

Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
MINES AND GEOSCIENCES BUREAU

**CHECKLIST OF REQUIREMENTS
ASSIGNMENT OF MINING APPLICATIONS**

DOCUMENTS REQUIRED
<p>A. MGB-Registered Deed of Assignment (DOA) by and between the Contractor/Assignor and Assignee</p> <p>B. Proof of payment of Transfer/Assignment Fee (PhP10.00/Ha but not less than PhP25,000.00)</p>
<p>C. Requirements for the Contractor/Assignor</p> <p>1. MGB-registered Secretary's Certificate attesting to a Board Resolution as to the authority of the signatory to the DOA</p>
<p>D. Requirements for the Assignee</p> <p>1. MGB-registered Secretary's Certificate attesting to a Board Resolution as to the authority of the signatory to the DOA</p> <p>2. For corporation/partnership/association/cooperative: SEC/CDA-certified Certificate of Registration, Articles of Incorporation/ Partnership/Association and By-Laws; or a Certification from MGB CO/RO concerned that such documents are duly registered in that Office (note: with minimum authorized capital of ₱10M and paid-up capital of ₱2.5M)</p> <p>4. Proof of technical competence in the form of:</p> <p>4.1. Bio-data and track records in mining operations/ environmental management</p> <p>4.2. Sworn statement of the technical person(s) who will undertake the implementation of the Work Programs or employment contract/proof of availed service(s)</p> <p>5. Proof of financial capability:</p> <p>5.1 For corporation/partnership/association/cooperative:</p> <p>5.1.1 Latest audited Financial Statements</p> <p>5.1.2 Annual Report for the preceding year</p> <p>5.1.3 Credit lines/bank guarantees/deposits</p> <p>6. Affidavit of Undertaking (using MGB Form)</p>